

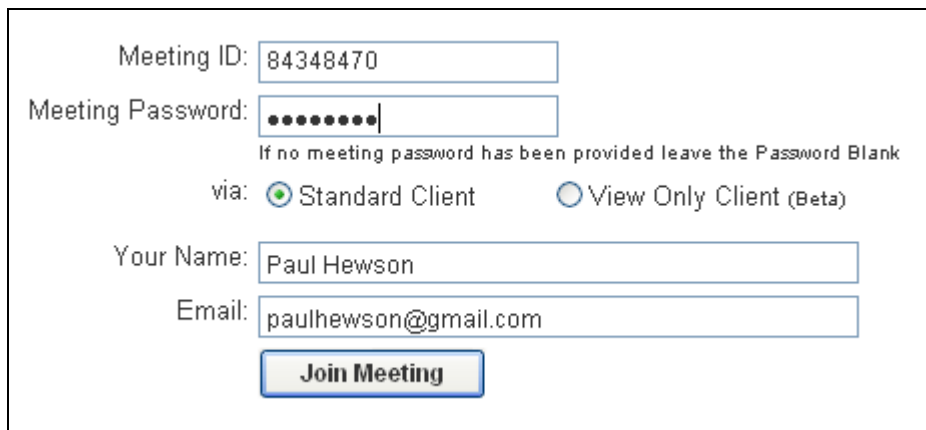
WHAT IS CENTRAL DESKTOP WEB MEETING?

Central Desktop Web Meeting is an integrated Real-Time Web Conferencing solution that you can use to Host Web Meetings through Central Desktop. It's an easy way to Share Your Desktop Screen with other Team Members without ever leaving the comfort of Central Desktop.

Note: When installing and using Central Desktop Web Meeting, an icon named "TurboMeeting.exe" will be placed on your Desktop. This is necessary to run the web meeting software. TurboMeeting does not collect, track or monitor any access, usage or data on your computer. It is purely for Web Meeting access only.

JOINING A WEB MEETING (via PC Computer)

1. To join a meeting, click on the url link sent to you by the Organizer/Meeting Host or click "Join a Web Meeting" from the Web Meeting Center.
2. At the screen prompt, if the Meeting ID and Password are not prepopulated please type the details along with your name and email address and click "Join Meeting."



The screenshot shows a web form for joining a meeting. It includes the following fields and options:

- Meeting ID: 84348470
- Meeting Password: [Redacted]
- Instruction: If no meeting password has been provided leave the Password Blank
- via: Standard Client View Only Client (Beta)
- Your Name: Paul Hewson
- Email: paulhewson@gmail.com
- Join Meeting button

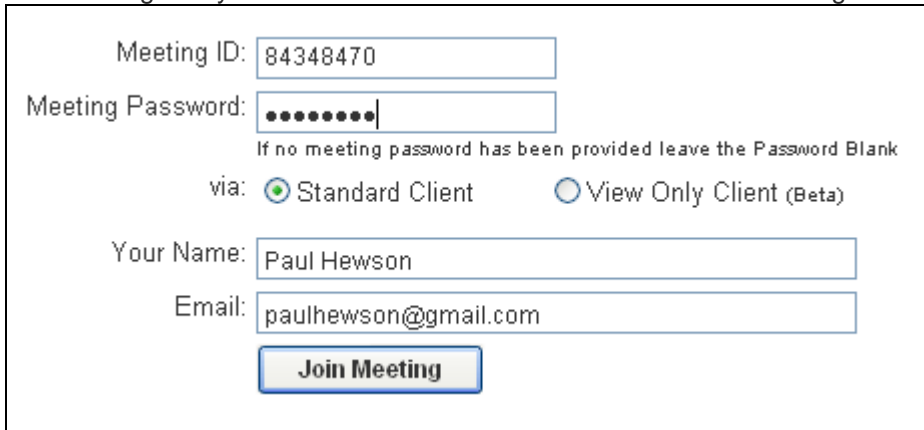
3. If you do not have Sun Microsystems Java 1.1 or newer installed on your computer you will be prompted to install/update your Java Runtime.

After you complete the Java Runtime installation/update, close all your browsers and you may retry Joining the Meeting.

JOINING A WEB MEETING (via Mac Computer)

(If you have already joined a Web Meeting in the past, you may click on the TurboMeeting icon on your desktop and join the web meeting.)

1. To join a meeting, click on the url link sent to you by the Organizer/Meeting Host or click “Join a Web Meeting” from the Web Meeting Center.
2. At the screen prompt, if the Meeting ID and Password are not pre-populated please type the details along with your name and email address and click “Join Meeting.”



Meeting ID:

Meeting Password:

If no meeting password has been provided leave the Password Blank

via: Standard Client View Only Client (Beta)

Your Name:

Email:

3. You will then be prompted to download the Web Meeting Client to join the meeting:

1



[Click Here to Download the Web Meeting Client](#)

Skip to Step 3 if you already have the TurboMeeting icon on your desktop.

2

When prompted to Save or Open, **click OPEN**.

3

Once you run the TurboMeeting client **click Join Meeting**.

Server Address: **live.centraldesktop.com**

Meeting ID: **84348470**

Fill in your name and click Join Meeting.

4

Conference Call Dial In Number:
605-725-4815

Conference Access Code: 84348470

Enter this access code when prompted



TurboMeeting [Window Title Bar]

File Help [Menu Bar]

Meeting Server Address:

Meeting ID:

Name:

INTERACTIVE MODE AND VIEW-ONLY MODE

Attendees may join meetings in either “Interactive Mode” or “View-Only Mode”

Interactive Mode provides the Attendee with full web meeting functionality. The Host may grant presentation rights or give keyboard and mouse control to any user who joined the Web Meeting in Interactive Mode. To join a Web Meeting in Interactive Mode the Attendee must join using the Central Desktop Web Meeting Client.

View-Only Mode allows Attendees to join a Web Meeting without having to download any software at all. View-Only users can join a Web Meeting through virtually any modern browser (Internet Explorer, Firefox, Mozilla, Safari, etc...).

View-Only Mode is a passive experience for the Attendee and the Host cannot grant presentation rights nor give keyboard and mouse control to View-Only users.

View-Only Mode is ideal for users who are experiencing problems when trying to join a Web Meeting.

Note: View-Only Mode is not available when the Host is Hosting the Web Meeting via a Mac.

USING THE CONFERENCE CALL DIAL-IN NUMBER

Central Desktop provides a Telephone Conference Call service at no additional charge.

Note: Conference Call numbers are US phone numbers – standard long distance rates apply. International numbers are currently not provided.

After joining the Telephone Conference Call, you may press (* 6) on your touch-tone to mute (or un-mute) your line.

WEB MEETING SYSTEM REQUIREMENTS

Supported Operating Systems for Interactive Mode Web Meeting Attendees:

- Windows XP
- Windows 2000
- Windows 2003
- Windows Vista
- Mac OSX 10.4 or higher*

There are no Operating System limitations for View-Only Meeting Attendees.

*Mac Support is BETA

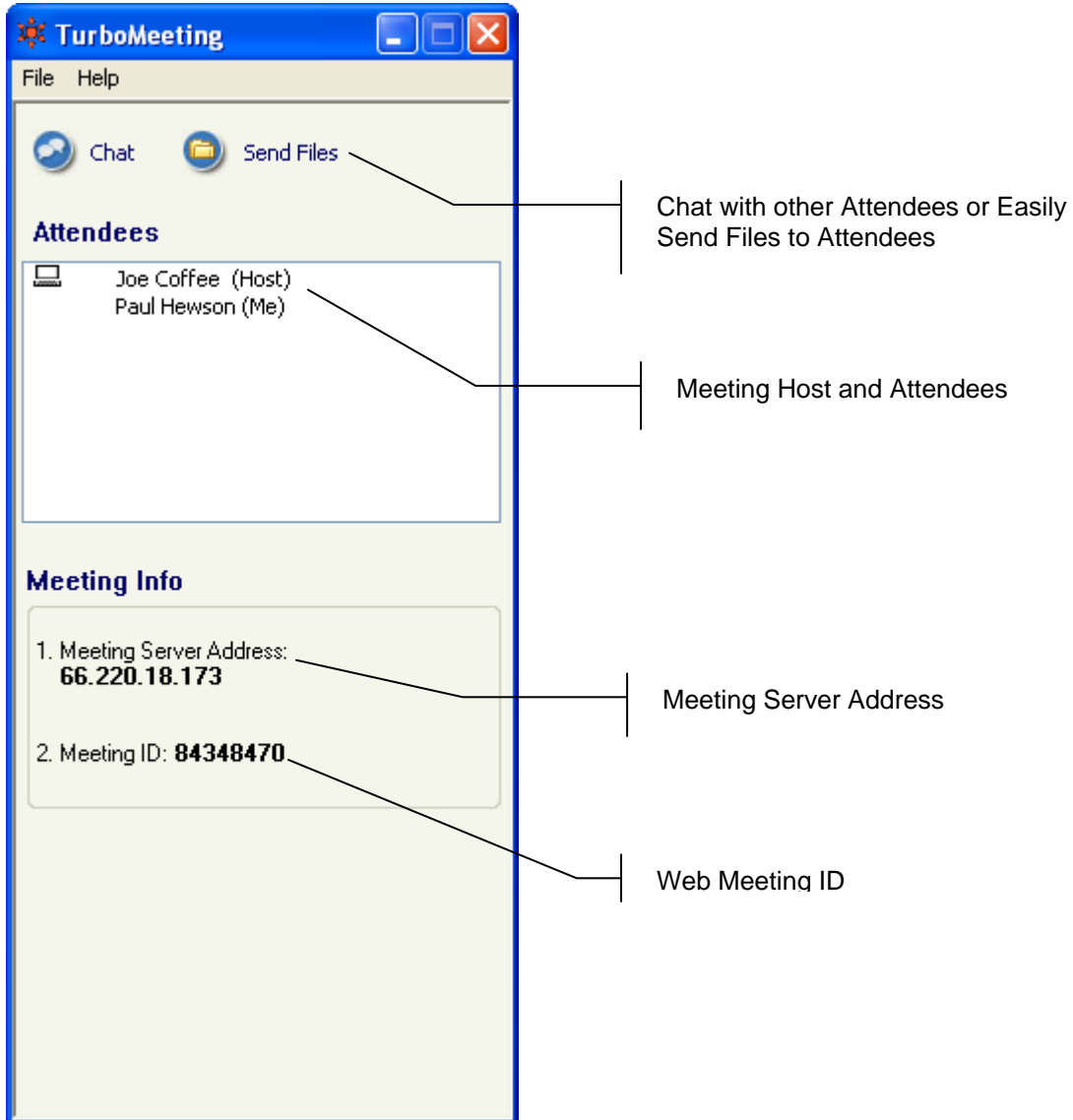
You may Host or Join meetings via Mac. “View Only” mode is not supported when the Web Meeting Host is using Mac.

SUPPORT

For additional support please visit:

- <http://helpcenter.centraldesktop.com/category?c=7>
- <http://forum.centraldesktop.com>
- or email us at support@centraldesktop-inc.com.

WEB MEETING CONSOLE (PC VERSION)



The screenshot shows the TurboMeeting application window. The title bar reads "TurboMeeting" and includes standard window controls. The menu bar contains "File" and "Help". Below the menu bar are two buttons: "Chat" (with a speech bubble icon) and "Send Files" (with a folder icon). The main content area is divided into three sections: "Attendees", "Meeting Info", and a large empty space at the bottom. The "Attendees" section lists "Joe Coffee (Host)" and "Paul Hewson (Me)". The "Meeting Info" section contains two items: "1. Meeting Server Address: 66.220.18.173" and "2. Meeting ID: 84348470".

Callouts on the right side of the image point to specific elements:

- A bracket points to the "Chat" and "Send Files" buttons with the text: "Chat with other Attendees or Easily Send Files to Attendees".
- A bracket points to the "Attendees" list with the text: "Meeting Host and Attendees".
- A bracket points to the "Meeting Server Address" with the text: "Meeting Server Address".
- A bracket points to the "Meeting ID" with the text: "Web Meeting ID".